

Supplier Terms & Conditions

Documentation for Special Processes:

If you are performing any of the following process and/or special processes such as plating, heat-treatment, powder coating, painting, deburring, cutting, grinding or welding you are required to supply one of the following documents to ensure your process conforms with all specification and contractual requirements.

- Certificate of Compliance
- Certificate of Conformance

Material Suppliers:

Material Certifications must accompany all product shipped for all Purchase Orders fulfilled stating that all materials supplied meets specification and purchase order requirements.

Packaging:

All material must be packaged suitably for ground or air transportation and must provide protection from in-transit damage. Failure to comply to this will result in a rejection of product or parts. McMullin Mfg. Corp. reserves the right to make a disposition on any damaged product to determine whether parts will be returned for credit or deemed usable. If McMullin Mfg. Corp. determines the product or parts are damaged and dispositioned as not usable, we reserve the right to reject the shipment and return it to sender at the senders cost for reprocessing or sorting of damaged product or parts.

Shipping:

All shipping documents (bills of lading, etc.) must reference McMullin Mfg. Corp. Purchase Order Number. All material shipments must comply with our "McMullin Manufacturing Corp. Material Packaging Specifications" document sent to your account manager that works directly with us and receives Purchase Orders. Every shipment must be protected to ensure the quality, preservation and safety of the shipment. All freight instructions much be executed. Failure to follow these instructions will result in McMullin Mfg. Corp.'s non-liability for freight charges and freight charges will be billed to vendor or supplier.

1. If deliveries are performed by a company vehicle or truck to our facility or to a drop ship requested location, please be sure product is packaged according to Packaging clause.
2. If you are shipping parts under 75 lbs. directly to McMullin Mfg. Corp please contact us for UPS account information if not provided in previous correspondence.

The above instructions apply only to products/ materials being delivered or for to McMullin Mfg. Corp.

Counterfeit Part

If applicable, you are required to have a Counterfeit part program to eliminate the use of any unauthorized copy, imitation, substitute, or modified part (e.g., material, part, component), which is knowingly misrepresented as a specified genuine part of an original or authorized manufacturer. If Counterfeit parts are detected in product procured, you must notify McMullin Mfg. Corp within 24 hours.

FOD-Foreign Object Debris

You must ensure processes and products are free of FOD. A substance, debris or article alien to any raw materials purchased.

Control of Non-Conforming Product

When a supplier identifies product received from McMullin Mfg. Corp. that is in a non-conforming state, the supplier shall notify McMullin Mfg. Corp. immediately for disposition.

When McMullin Mfg. Corp. identifies product received from a supplier that is non-conforming, it shall reject any items back to the supplier for review/re-work. These rejections shall be required to provide actions they have taken to contain, identify the cause, and to prevent the non-conformance recurring.

When a supplier produces scrap material from McMullin Mfg. Corp. supplied product, the supplier shall notify McMullin Mfg. Corp. prior to scrapping of any product to ensure that it is correctly accounted for on the McMullin Mfg. Corp. system.

When a supplier produces a non-conformance that they believe will be acceptable under a concession, this concession shall be applied for in writing to the McMullin Mfg. Corp. quality department. All concessions shall be closed prior to shipment of the product into McMullin Mfg. Corp. McMullin Mfg. Corp. reserves the right to pass on any costs relating to concession application from their customer to the supplier at fault for the original non-conformance

When a supplier identifies a non-conformity with product after it has been shipped to McMullin Mfg. Corp., a notification of escape shall be made to McMullin Mfg. Corp. This shall be completed in writing and addressed to the relevant Quality Manager of the McMullin Mfg. Corp. receiving site. The following information shall be included:

- Part number(s) affected
- Delivery dates, release note numbers and batch numbers of product impacted
- Details of the root cause of the fault
- Details of the corrective actions taken by the supplier to rectify the fault.

Terms and Conditions:

All terms and conditions listed in sections “Documentation for Special Processes,” “Material Suppliers,” “Packaging,” and “Shipping” will be inspected for accuracy and completeness. Should McMullin Manufacturing Corp. determine at the time of receipt of any partial or entire shipment received at 70 Pocono Road, Brookfield, CT 06804, that the terms of any section or part thereof have not been adhered to fully, a written communication detailing the issues of non-compliance will be forwarded to the supplier or vendor either via email or facsimile within 24 hours of receipt of shipment. This failure to comply with our instructions without prior written approval from McMullin Manufacturing Corp. will result in a deduction, designated as a “Credit”, determined by the damage done based on the value of the product or parts you are delivering once discussed with both parties.

Supplier Quality Terms & Conditions must include:

- 1) Requirements for approval of product, procedures, processes and equipment.
- 2) Requirements for qualification of personnel.
- 3) Quality management systems requirements.
- 4) The identification and revision status of specifications, drawings, process requirements, inspection/verification instructions and other relevant technical data.
- 5) Requirements for design, test, inspection, verification (including production process verification), use of statistical techniques for product acceptance, and related instructions for acceptance by the organization, and as applicable critical items including key characteristics.
- 6) Requirements for test specimens (e.g., production method, number, storage conditions) for design approval, inspection/verification, investigation or auditing.
- 7) Requirements regarding the need for the supplier to:
 - a) notify the organization of nonconforming product
 - b) obtain organization approval for nonconforming product disposition
 - c) notify the organization of changes in product and/or process, changes of suppliers, change of manufacturing facility location and, where required, obtain organization approval
 - d) flow down to the supply chain the applicable requirements including customer requirements
- 8) Records retention requirements, 5 years and disposal required after 5 years based on requirements of vendor.
- 9) Right of access by the organization, their Customer and regulatory authorities to the applicable areas of all facilities, at any level of the supply chain, involved in the order and to all applicable records.
- 10) Requirements for a certificate, test reports and/or airworthiness certificate.
- 11) Supplier employees need to be aware of their contribution to product conformity, their contribution to product safety and the importance of ethical behavior.